

City of Danbury
Regular Council Meeting
Minutes
Thursday,
June 20, 2024

Call to Order: Mayor Suzanne Powell called the meeting to order at 6:30 p.m.

Council Present: Gordon Hatthorn, Keith Woods, and Heather Martin

Council Absent: Rocky Hicks and Jon Williams

Staff Present: Erin Nolan and Chris Henken

Pledge

Prayer: Seth from Danbury Baptist Church

Public Comment: NONE

Mayor Update:

- **Thank you to the Marines for putting out the flags for Flag Day. They will be taking over putting out the flags for the different holidays.**
- **Hurricane preparedness meeting with our Chief, utility department and Fire Department.**

Council and Staff Comments: NONE

Consent Agenda:

1. Consideration of May Financial Statements
2. Consideration of Credit Card Statement- 4.18.2024-5.17.2024
3. Notification of All Bank accounts- available balance as of 6.20.2024
4. Consideration of May Police Report/Maintenance Log
5. Consideration of May Municipal Court Report
6. Consideration of May Community Center Report
7. Consideration of May Park Report
8. Consideration of May Time Report
9. Consideration of May Utility Report
10. Consideration of Building/Electrical Inspector Report
11. Consideration of Utility Department Vehicle Report

Motion by Heather Martin and seconded by Gordon Hatthorn to approve consent Agenda.

PASSES

Consent Agenda:

12. Consideration of Monthly Bills (Check Register from 5.1.2024-5.31.2024)
TABLED until July 2nd meeting.

General Business:

1. Discussion and Consideration of Rental Agreement between City of Danbury and The Brazoria County Marine Corps League Detachment #982.

Rick and Rosann Fess were in attendance to answer any questions council may have.

Their membership has increased by 12-15 members since moving to the Danbury Community Center for their meetings.

They are asking that it be considered to update their contract agreement to allow them to use the large room on their 1st meeting of the month as the attendance has out grown the small meeting room. And they would still like to use the small meeting room for their second meeting of the month.

Motion by Heather Martin and seconded by Gordon Hatthorn to update the current rental agreement between the City of Danbury and the Brazoria County Marine Corps League Detachment #982 to reflect 1st meeting of the month to use large room and 2nd meeting of the month to use small meeting room with no additional fees.

PASSES

2. Discussion and Consideration of Regular Council Meeting Minutes 6.6.2024.

Motion by Gordon Hatthorn and Heather Martin to approve the regular council meeting minutes from 6.6.2024.

PASSES

3. Police update from Chief.

● **Monthly totals were handed out at the meeting by Chief. He went over the information.**

● **Next meeting his monthly report will have year to date totals on it.**

4. Discussion and Consideration of amending purchase of the 2023 Black Chevrolet Silverado PPV 4x4 for the Police Department as an item authorized under Texas Local Government Code 102.009.

At the 6.6.2024 meeting council approved the purchase of the vehicle. Asked the Mayor to reach out to Curtis Craig, CPA about some information. In the discussion with Curtis Craig, he explained that the motion should have been worded using the Government code.

Motion by Heather Martin and seconded by Gordon Hatthorn to amend the purchase of the 2023 Black Chevrolet Silverado PPV 4x4 for the Police Department as an item authorized under Texas Local Government Code 102.009 and funds to be used from the fund balance.

PASSES

Keith Woods voted no.

Heather Martin and Gordon Hatthorn voted yes.

5. Discussion and Consideration of Ordinance #24-10 Amending Budget for Fiscal Year 2023-2024.

Keith Woods would like a meeting with the Finance Officer, Lydia so that he can understand why all these amendments are needed that were presented by Lydia at previous meetings.

Question on Utility Budget Line 7435- What expenses are in the miscellaneous line?
TABLED until July 2nd meeting.

6. Discussion and Consideration of Interlocal Agreement between the City of Danbury and the Brazoria County Health Department.

Motion by Heather Martin and seconded by Gordon Hatthorn to approve Interlocal Agreement between the City of Danbury and the Brazoria County Health Department.

PASSES

7. Discussion and Consideration of quote for North rotor on racetrack at Waste Water Treatment Plant.

TABLED until July 2nd meeting.

8. Discussion and Consideration of purchase of Zero Turn Mower.

Motion by Gordon Hatthorn and seconded by Heather Martin to approve the purchase of a zero turn mower from Alvin Equipment in the amount of \$7,447.72 and to be paid by splitting between the General Fund Line # 7387 and Park Fund # 6893.

PASSES

9. Discussion and Consideration of opening up a seven month CD Bond at First State Bank.
A 7 month CD interest is currently 4.58%. The CD would have to be a minimum of \$30,000 to open with max amount allowed of \$250,000. The bank pays the interest accrued at the 3 month, 6 month and 7 month mark. The funds put into the CD would be available to remove if needed but would be charged a fee to do so.

Motion by Heather Martin and seconded by Gordon Hatthorn to use General Funds to open a seven month CD Bond at First State Bank in the amount of \$250,000.

PASSES

10. Budget Workshop for Fiscal Year 2024-2025.

Keith Woods would like to see the expenditure column added into the working budget.

11. Discussion and Consideration of future Budget Workshop dates for Fiscal Year 2024-2025.

Next budget workshop will be held at the July 2nd meeting which is on a Tuesday.

Adjourn/Dismiss: Mayor Suzanne Powell adjourned the meeting at 7:26 p.m.



Mayor Suzanne Powell





ATTEST by: 
Erin Nolan, City Secretary